



FORWARD PLAN

June 2004 Edition

Commencement Date: 18 May 2004

THE FORWARD PLAN

Introduction

The Forward Plan sets out information about future Council decisions. It also gives the public the opportunity to have their say on these decisions before they are taken.

Publication and inspection of the Plan

The Plan is published monthly. It is available for inspection, free of charge, at the reception desk at the Civic Centre, Dagenham. It is also available on the Council's website (www.lbbd.gov.uk).

The Plan will be published on the following dates during the Council year 2004 / 2005:

Edition	Publication date
June edition	18 May 2004
July edition	22 June 2004
August edition	19 July 2004
September edition	17 August 2004
October edition	21 September 2004
November edition	19 October 2004
December edition	16 November 2004
January edition	22 December 2004
February edition	4 January 2005
March edition	15 February 2005
April edition	8 March 2005

Contents of the Plan

By law, councils have to publish a monthly Forward Plan. This has to contain available details of all “Key Decisions” the Council is aware will be taken by councillors or staff during the forthcoming four-month period. The term “Key Decision” is explained below.

Barking and Dagenham Council is committed to open government. It is encouraging local people to have their say on the decisions that affect them, their families and the community as a whole. It recognises that it is therefore important to provide as much information about these decisions as possible. As a result, Barking and Dagenham’s Forward Plan lists all decisions, not just “Key Decisions”, and looks as far ahead as possible, not just at the coming few months.

Key Decisions

A “Key Decision” is a decision that is likely to:

- (a) involve significant spending or savings and/or
- (b) have a significant effect on the community

In relation to (a), councils have to define which financial decisions are “significant” and, therefore, “Key.” Barking and Dagenham’s definition is spending or savings of £200,000 or more that is not in the Council’s Budget (the setting of the Budget is itself a Key Decision).

In relation to (b), a decision is, by law, “Key” if it is likely to have a significant impact on the community in two or more wards. In line with Government guidance, this Council treats a decision as “Key” if it is likely to have a significant impact on one or more ward.

Information included in the Plan

In relation to each Key Decision, the Plan includes as much of the following information as is available when it is published:

- the subject matter
- the Member meeting/employee taking the decision
- the estimated date when a decision will be taken
- any groups/persons to be consulted before the decision is taken
- how any such consultation will be carried out
- a list of relevant documents to be submitted to the decision-taker in connection with the decision

How you can have your say

If you would like to comment on any decision included in the Plan please let me know as soon as you can. I will then ensure your comments are considered by those taking the decision.

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Key to the table

Column 1 shows the estimated date when the decision will be taken and who will be taking the decision.

Column 2 sets out the title of the report or subject matter, the nature of the decision being sought and a list of supporting papers (if any) to be presented with the report.

Key Decisions are listed in bold type. Other decisions are listed in normal type.

Column 2 also shows, in brackets, the initials of the Chief Officer proposing the decision as follows:

DEAL = Director of Education, Arts and Libraries
DHH = Director of Housing and Health
DLES = Director of Leisure and Environmental Services
DSS = Director of Social Services
DCS = Director of Corporate Strategy
DF = Director of Finance

Columns 3 and 4 provide information available at the time the Plan was published on, respectively, any groups to be consulted by the Council before the decision is taken and how any such consultation will be carried out.

Column 5 specifies which Wards (if any) will be affected by the proposal.

The Plan also lists the Members involved in taking Key Decisions (see Appendix A)

MEETING DATES 2004 / 2005

Executive
1 June 2004
15 June 2004
22 June 2004
29 June 2004
20 July 2004
27 July 2004 (Provisional)
3 August 2004 (Provisional)
17 August 2004 (Performance Monitoring)
7 September 2004
14 September 2004
21 September 2004
28 September 2004
19 October 2004
26 October 2004
9 November 2004
16 November 2004 (Performance Monitoring)
23 November 2004
14 December 2004
21 December 2004 (Provisional)
11 January 2005
25 January 2005
8 February 2005
22 February 2005 (Performance Monitoring)
8 March 2005
15 March 2005
22 March 2005
29 March 2005
12 April 2005
19 April 2005
3 May 2005
10 May 2005

Assembly
19 May (Annual Assembly) 2004
9 June 2004
7 July 2004
25 August 2004
6 October 2004
3 November 2004
1 December 2004
5 January 2005
2 February 2005
2 March 2005
6 April 2005
18 May (Annual Assembly) 2005

Decision taker/ Estimated date (Draft report deadline)	Subject Matter (relevant Chief Officer) Nature of Decision <i>Additional documents to be submitted</i>	Consultees	Consultation Process	Wards Affected by the Proposals
Executive: 1.6.04	<p>Grafton Junior School - Music and Art Facility (DEAL)</p> <p>The report provides information in respect of New Opportunities Fund Grant administered through Sport England, in which they will provide funding totalling £376,298 for the development of two studios, comprising of a Music Practice room with Art/Clay and Resource store for Grafton Junior School and the local community</p> <p>The Executive will be asked to consider the awarding of a building contract for the construction of an Arts and Music facility at Grafton Junior School</p> <p><i>None.</i></p>	<p>Internal:</p> <p>TMT Heads of Service</p>	Circulation of report for comments	Valence

<p>Executive: 1.6.04</p>	<p>Selection of Barking and Dagenham's Panel of Registered Social Landlord Partners (DHH)</p> <p>The report responds to the request of the Executive on 10 February 2004 to monitor the performance of Southern Housing Group (SHG) and report back to the Executive at the end of March 2004</p> <p>The report contains monitoring information on local schemes and initiatives as well as details of assessments made by the Housing Corporation of SHG's performance</p> <p>The Executive will be asked to agree to admit Southern Housing Group to the Council's panel of preferred Registered Social Landlord partners</p> <p><i>None.</i></p>	<p>Not applicable</p>	<p>Not applicable</p>	<p>Not Applicable</p>
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<p>Executive: 1.6.04</p>	<p>Thames View Soil Investigation Contract Extension (DHH)</p> <p>The current planned work for site investigation at Thames View Estate has been completed. The work has identified that further works to clarify the areas that should be identified as contaminated need to be carried out. This report asks for approval to extend the existing contracts for site investigation and project management to enable these works to be carried out</p> <p>The Executive will be asked to agree to the extension of existing contracts for both site investigation and project management to continue investigative works at the Thames View Estate</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DHH - Finance Health and Consumer Services Housing Services</p>	<p>Internal circulation</p>	<p>Thames</p>
<p>Executive: 1.6.04</p>	<p>The Children's Fund (DSS)</p> <p>The report sets out the background to and the operation of the Children's Fund in the Borough and sets out the impact of recent changes in the resources made available for the fund from central government</p> <p>There are no recommendations or decision required</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DSS DF Head of Children and Families</p> <p>External:</p> <p>Children's Fund Partnership</p>	<p>Through routine meetings</p>	<p>All Wards</p>

<p>Executive: 1.6.04</p>	<p>The Linton's Security Works - Tender Acceptance and Budget Approval (DHH)</p> <p>The installation of a concierge Scheme at 64-220, 1-63 and 221-256 The Lintons</p> <p>This report will be submitted to the Executive, as it requires Executive endorsement in accordance with the Council's Constitution</p> <p><i>None.</i></p>	<p>Internal: TMT Heads of Service The Community Housing Partnership Board</p> <p>External: Residents</p>	<p>Public Meetings and written consultation</p>	<p>Abbey</p>
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<p>Executive: 1.6.04</p>	<p>Schemes for Primary and Secondary Admissions (DEAL)</p> <p>Under the Education Act 2002 LEAs are required to develop Admission Schemes for the annual process of admitting pupils to Reception classes in infant and primary schools and to Year 7 in secondary schools</p> <p>These schemes are to show how the Local Education Authority will co-ordinate their admissions processes and ensure that all parents within the Borough apply for primary and secondary schools using one common application form and are sent one offer of a place at a school on the same day</p> <p>The should be consulted upon and formulated by 16 April 2004 in preparation for admission to schools in September 2005</p> <p>The Executive will be asked to approve the publication of these schemes in line with the requirements of the Education Act 2002 <i>None.</i></p>	<p>Internal:</p> <p>Members of the Barking and Dagenham Admissions Forum - Cllrs Bramley, Curtis and Jones</p> <p>Headteachers and Governing Bodies of schools within Barking and Dagenham</p> <p>External:</p> <p>The Barking and Dagenham Admissions Forum Local and neighbouring Admissions Authorities Catholic and Church of England Diocesan Boards Governing Bodies of schools within Barking and Dagenham</p>	<p>Meetings and documents</p>	<p>All Wards</p>
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<p>Executive: 1.6.04</p>	<p>Sydney Russell Comprehensive School: New Business Studies / IT / Drama Block : Financial (DEAL)</p> <p>The report outlines the need for improved and extended specialist teaching accommodation following the agreed increased capacity from 9FE to 10FE. It reports the returned tender figures and requests a decision to award the contract to the successful tenderer</p> <p>Approval to award a building contract following a competitive tendering exercise</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DLES DF, Borough Procurement Officer DEAL</p>	<p>The report is being circulated for comment</p>	<p>Parsloes</p>
<p>Executive: 1.6.04</p>	<p>Pension Fund Review of Arrangements (DF)</p> <p>The Executive will be asked to agree a change to the pension fund arrangements</p> <p>The Executive will be asked to agree a change to the pension fund arrangements on the recommendation of the pension panel</p> <p><i>None.</i></p>	<p>Not Applicable</p>	<p>Not Applicable</p>	<p>Not Applicable</p>

<p>Executive: 1.6.04</p>	<p>On Street Trading Fees and Charges 2004/05 (DLES)</p> <p>This reviews the On Street Trading Fees and Charges and proposes new rates for 2004/05</p> <p>The Executive will be asked to approve the setting of the On Street Trading Fees and Charges 2004/05</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Deputy Leader portfolio Lead Members for: Developing rights and responsibilities with the local community and providing equal opportunities and celebrating diversity (Income and Charging)</p> <p>DLES – Finance (Regeneration)</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
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<p>Executive: 1.6.04</p>	<p>Dagenham Dock Infrastructure Project (DLES)</p> <p>The upgrading of Dagenham Dock's infrastructure has long been identified as a key objective in regenerating the local economy. The poorly maintained private roads have prevented physical development and job creation. The problems have often been identified as a classic example of the scale of the transformation which is needed in the Thames Gateway. The report lays out the details of the project and the need for a legal agreement with the LDA</p> <p>The Executive will be asked to support the Dagenham Dock infrastructure project and:</p> <ul style="list-style-type: none"> • Agree to the Council entering into a legal agreement regarding funding (to secure the EtsP funding and relate Section 106 contributions) • Support sustainable construction/materials • Agree not to seek commuted sums <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member for Regeneration</p> <p>External:</p> <p>Dagenham Dock Occupiers Forum</p>	<p>Via the planning application consultation process and regular meetings</p>	<p>Thames</p>
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<p>Executive: 1.6.04</p>	<p>London 2012 Olympic Bid (DLES)</p> <p>The Executive will be asked to support the Pan London bid to host the 2012 Olympic Games and ensure that the London Borough of Barking and Dagenham benefit directly from the bid process. The Executive will be asked to decide who is going to be Lead Member</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member - TBC</p> <p>DLES DLES - Finance DLES - Planning and Transportation</p> <p>DF</p>	<p>Circulation of report</p>	<p>All Wards</p>
<p>Executive: 1.6.04</p>	<p>Barking Town Centre - Draft Interim Planning Guidance (DLES)</p> <p>This report seeks approval for the draft Interim Planning Guidance to be formally consulted upon by the Council to ensure the document takes into consideration the views of the community and relevant stakeholders and holds widespread support for the aims and objectives stated in the Guidance for future development in Barking Town Centre</p> <p>The Executive will be asked to:</p> <ul style="list-style-type: none"> • Endorse draft Interim Planning Guidance for public consultation • Approval of the Consultation Strategy <p><i>None.</i></p>	<p>Internal:</p> <p>DLES - Head of Civil Engineering DLES - Head of Planning and Transportation DLES - Finance</p> <p>External:</p> <p>Residents Local businesses and traders Landowners/occupiers Statutory consultees</p>	<p>Via Community Forum meetings Newsletters Letters and meetings Public display in Library</p>	<p>Abbey; Gascoigne;</p>

<p>Executive: 15.6.04</p>	<p>Name Change for Dagenham Priory School : Community (DEAL)</p> <p>Dagenham Priory Secondary School and Arts College is looking to change its name and to reflect its role as a community based school</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DEAL - Dagenham Priory School, in particular the children and Governors</p> <p>External:</p> <p>Local people</p>	<p>By a competition with the pupils in the school to suggest names</p>	<p>River</p>
<p>Executive: 15.6.04</p>	<p>Children's Centre Strategy : Community (DEAL)</p> <p>The Executive will be asked to agree the proposals for the Borough's Children Centre Plan which is due to be submitted to DfES on October 15 2003</p> <p>Five children's centres need to be created by 2006 in order to meet the Government's requirements. The Aim is to bring together all the key public and voluntary services that promote the well being of young children, and to make them as accessible as possible through taking a locally based, integrated, child focused approach to service delivery</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DSS</p> <p>External:</p> <p>EYDCP Early Years Providers Children's Centres Strategy Group</p>	<p>Meetings</p>	<p>Not Applicable</p>

<p>Executive: 15.6.04</p>	<p>LIFT Programme : Financial (DSS)</p> <p>Future level of engagement in Primary Health Care LIFT Programme to modernise National Health Service premises</p> <p>To engage in Level 3 for LIFT Programme</p> <p><i>None.</i></p>	<p>Internal:</p> <p>The Management Team</p> <p>External:</p> <p>Primary Care Trust</p>	<p>Circulation of draft report</p>	<p>All Wards</p>
<p>Executive: 15.6.04</p>	<p>Weed Control Contract (DLES)</p> <p>Following submission of tenders for the control of weeds by knapsack spraying a supplier other than the lowest price is considered most appropriate to be awarded the contract</p> <p>The Executive have been asked to agree to the award of a contract for three years to other than the lowest priced tender offer</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member; Developing rights and responsibilities with the local community and providing equal opportunities and celebrating diversity (Procurement – Policy)</p> <p>Lead Member, Making Barking and Dagenham Cleaner, Greener, Safer</p> <p>DLES Environmental Management Leisure & Community Services</p>	<p>Circulation of Draft Report</p>	<p>All Wards</p>

<p>Executive: 15.6.04</p>	<p>Sites of Importance for Nature Conservation (DLES)</p> <p>The Executive will be asked to agree to the proposed revisions to our designated Sites of Importance for Nature Conservation</p> <p>The Executive will be asked to agree the proposed revisions to the designated Sites of Importance for Nature Conservation</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member; Making Barking and Dagenham Cleaner, Greener, Safer</p> <p>Planning and Transport Regeneration Parks and Countryside Housing and Health Property Services</p> <p>External:</p> <p>Greater London Authority English Nature London Natural History Society Beacontree Organic Growers Network Rail Cluttons Scrattons Farm Residents Association Environment Agency Fords</p>	<p>Circulation of draft report</p>	<p>Abbey; Alibon; Cambell; Chadwell Heath; Eastbrook; Goresbrook; River; Thames; Whalebone;</p>
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<p>Assembly: 16.6.04</p>	<p>Futures 2004/2005 Barking and Dagenham Performance Plan (DCS)</p> <p>Local Authorities are statutorily required to publish a Performance Plan each year. Futures 2004/2005 is the overarching document for Managing the Council. It sets out the Council's priorities and how we are working towards achieving them. The plan presents details of the Council's performance against all national statutory indicators relevant to the authority's functions together with targets for improvement and comparative information</p> <p>The Assembly will be asked to agree the plan for publication and to allow other changes or amendments that are required in order to ensure the plan complies with statutory requirements</p> <p><i>None.</i></p>	<p>Internal:</p> <p>All Chief Officers Heads of Service and departmental leads have been consulted in the content of the plan</p>	<p>They have all been advised of the government guidance on the content of performance plans via email. This enabled them to ensure that their submission for the performance plan complied with the statutory requirements</p>	<p>Not Applicable</p>
<p>Assembly: 16.6.04</p>	<p>Performance Monitoring - End of Year 2003/04 Actuals (DCS)</p> <p>Outturn performance for 2003/04 against Statutory Best Value Performance Indicators (BVPIs), Council Scorecard PIs and PSA targets</p> <p>The Assembly is asked to discuss performance as highlighted by the performance indicators presented</p> <p><i>None.</i></p>	<p>Internal:</p> <p>The Management Team Departmental Management Teams</p>	<p>The Performance Monitoring process</p>	<p>Not Applicable</p>

<p>Executive: 22.6.04</p>	<p>Structural Repairs and Major Refurbishment at 1-43 Kilsby Walk (DHH)</p> <p>Information regarding the tendering of contractors</p> <p>The Executive will be asked to approve the proposal to tender refurbishment works to Kilsby Walk</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Ward Members: Cllrs Mrs Blake,. Mrs Conyard and Mrs Hunt DHH</p> <p>External:</p> <p>Block Warden Residents</p>	<p>Internal correspondence Resident meetings</p>	<p>Mayesbrook</p>
<p>Executive: 22.6.04</p>	<p>Budget Monitoring Reports (DF)</p> <p>Budget Monitoring</p> <p><i>None.</i></p>	<p>Internal:</p> <p>The Management Team Divisional Management Teams Performance Monitoring Contact Officers</p>	<p>Report performance monitoring process</p>	<p>Not Applicable</p>

<p>Executive: 29.6.04</p>	<p>Provision Outturn 2003/04 Revenue and Capital (DF)</p> <p>The Authority needs to finalise its position on its total capital and revenue spending for the last financial year. The information in this report will support the production of the Council's Statement of Accounts, which are to be audited by our External Auditors. The report will also address any relevant carry forwards of budgets from the last financial year into the current financial year</p> <p>The Executive will be asked to note the provisional outturn for 2003/04 for revenue and capital and to consider and approve the relevant carry forwards for revenue and capital</p> <p><i>None.</i></p>	<p>Internal:</p> <p>The Management Team Heads of Service</p>	<p>Not applicable</p>	<p>Not Applicable</p>
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<p>Executive: 29.6.04</p>	<p>HR Policies and Procedures (DCS)</p> <p>The following policies and procedures have been reviewed, as part of the ODP and Balanced Scorecard objectives, to bring them up to date with changing legislation and “best practice”</p> <p>Annual Leave and Special Leave Provisions Disciplinary Procedure Family Friendly Provisions - Maternity, Paternity, Adoption and Parental Leave Grievance Procedure Managing Attendance – Sickness Absence Procedure Market Supplements Bicycle Allowance</p> <p>The Executive will be asked to agree the adoption of the new/revised HR policies and procedures, as recommended by the Employee Joint Consultative Committee and the proposed implementation plan</p> <p><i>None.</i></p>	<p>Internal:</p> <p>The Management Team Departmental Management Teams Trade Unions Staff Representative Groups Members - Employee Joint Consultative Committee</p>	<p>Employee Joint Consultative Committee on 19 April 2004 (after extensive consultation with managers, departments and the trade unions over a period of time)</p>	<p>Not Applicable</p>
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<p>Executive: 29.6.04</p>	<p>Repairs to The Mall Shopping Areas Roof (DLES)</p> <p>The Executive will be asked to agree Capital funding to meet shortfall in recharge to occupiers</p> <p>This report covers the need to repair the roof and recharge the lessees occupying the premises to the front of The Mall, Heathway. Some of the lessees are non-profit making organisations/groups and will not be in a position to cover their portion of the cost from their funds</p> <p><i>None.</i></p>	<p>Internal</p> <p>LESD - Finance LESD - Leisure and Community</p>	<p>Meetings and correspondence Circulation of draft report</p>	<p>Alibon; River; Village;</p>
<p>Executive: 29.6.04</p>	<p>Citizenship Ceremonies (DLES)</p> <p>This report covers the review of the Citizenship Ceremonies and the proposed Fees and Charges for 2004/05 as required by Executive Minute ? of 13 April 2004</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DLES – Finance</p> <p>Lead Member; Raising General Pride in the Borough</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>

<p>Executive: 29.6.04</p>	<p>Project Plan for the Urban Design Framework and Public Realm Strategy for the Borough : Framework (DLES)</p> <p>The Executive will be asked to agree the Project Plans for the Urban Design Framework and action plan for the Borough and the Project Plan for the Public Realm Strategy and action plan for the Borough. The Public Realm Strategy builds on the Urban Design Framework plan and the pilot Public Realm Strategy for the BTC. The two key documents are linked. The fencing design guidelines prepared earlier, will be appended to the report as an example of the type of issue that will be covered in both studies, as will be used as interim guidance until the publication of the Public Realm Strategy for the Borough</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member; Regeneration</p> <p>Lead Member; Making Barking and Dagenham Cleaner, Greener, Safer</p> <p>The Management Team</p> <p>DLES – Finance Regeneration Implementation Engineers Street Scene Parks and Recreation Asset Management Sustainable Development Planning Policy Development Control</p>	<p>None at this stage. However consultation will be carried out with the Citizens Panel, LSP and Community Forums on both pieces of work in due course. A consultation strategy for both will be part of the project plan for each piece of work and these will be subject of a further report</p>	<p>Not Applicable</p>
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<p>Executive: 29.6.04</p>	<p>Fees and Charges: Bulky Household Collections (DLES)</p> <p>The vast majority of bulky waste is collected free of charge. A collection authority is able to charge for bulky items of waste and mot other local authorities now impose a charge for this service</p> <p>The Executive will be asked to agree to charging residents for the collection of bulky waste The Executive will be asked to agree to charging residents for the collection of bulky waste <i>None.</i></p>	<p>Internal</p> <p>Lead Member for Cleaner, Greener, Safer</p> <p>DLES – Finance</p> <p>DHH</p> <p>All Chief Officers (TMT)</p>	<p>Meetings Correspondence etc</p>	<p>All Wards</p>
<p>Executive: 29.6.04</p>	<p>Town Twinning Events and Visits 2004/5 (DLES)</p> <p>The report will deal with the anticipated programme of events and approval of expenditure (which will total approximately £10,000 for the financial year) for Town Twinning and other related activities for the budget year 2004/5</p> <p>The Executive will be asked to approve the programme of visits and expenditure for 2004/5 <i>None.</i></p>	<p>Internal:</p> <p>Councillor Fairbrass, Leader's Portfolio (Town Twinning)</p> <p>DLES – Finance</p> <p>External:</p> <p>Town Twinning Support Group</p>	<p>Meetings of Town Twinning Support Group 4 x annually</p> <p>Circulation of draft report</p>	<p>Not Applicable</p>

<p>Executive: 29.6.04</p>	<p>Chadwell Heath Cemetery Extension - Tenders (DLES)</p> <p>The Executive will be asked to agree the way forward of the contract for the works to develop the field site north of Chadwell Heath Cemetery as a cemetery extension</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member; Raising General Pride in the Borough</p> <p>DLES - Finance</p>	<p>Circulation of draft report</p>	<p>Chadwell Heath</p>
<p>Executive: 29.6.04</p>	<p>Performance Indicators Environmental Management - Waste, Transportation and Street Cleansing (DLES)</p> <p>This report covers the current performance indicators in Environmental Management and endeavours to offer explanations of those which LBBD although judged by are not directly in our control</p> <p>The Executive will be asked to consider the performance and agree to alternative measures of performance in a number of areas and consent to a challenge of the Audit Commission Performance Indicators in these areas as they are not an accurate measure of LBBD's performance</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member for Cleaner Greener, Safer</p> <p>DLES - Finance DLES - Planning DLES - Highways and Traffic DLES - Transport and Waste</p>	<p>Meetings and correspondence</p> <p>Circulation of draft report</p>	<p>All Wards</p>

<p>Executive: 29.6.04</p>	<p>Joint LCSG Contract for Supply of Copier Paper - Pre Tender Packaging (DLES)</p> <p>The Executive will be asked for approval to use the joint contract for the supply of copier and other papers</p> <p>This is a joint contract operated by the London Contracts & Supplies Group (LCSG being an accredited procurement group for procurement officers from London Boroughs and similar public bodies in London). This contract was previously lead by the London Borough of Haringey who carried out the contracting with input from participating boroughs. They have not renewed the process and this will now probably be lead by LB Barking & Dagenham</p> <p>This is a framework contract for call off for frequently purchased items for stock at Central Stores as required</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member; Developing rights and responsibilities with the local community and providing equal opportunities and celebrating diversity (Procurement – Policy)</p> <p>DLES - Finance</p> <p>DCS - Corporate Procurement Officer</p> <p>DF - Head of IS & T</p> <p>External:</p> <p>London Contracts & Supplies Group members (All London Boroughs plus London based charities, universities and publicly funded bodies)</p>	<p>Contract meetings</p>	<p>Not Applicable</p>
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<p>Executive: 29.6.04</p>	<p>Fees and Charges: Planning Post Search and Other Enquiry Charges (DLES)</p> <p>The Executive will receive a report reviewing the changes in the charges</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member; Developing rights and responsibilities with the local community and providing equal opportunities and celebrating diversity (Income and Charging)</p> <p>DLES - Finance</p>	<p>Circulation of draft report</p>	<p>All Wards</p>
<p>Executive: 29.6.04</p>	<p>Extension of Joint LCSG Contract for Computer Consumables 2002/2004: Pre Tender Packaging (DLES)</p> <p>The Executive will be asked to approve a recommendation to award the contract to the recommended supplier / suppliers for the Supply of Computer Consumables which is operated as a joint contract with the London Contracts and Supplies Group, lead by the London Borough of Ealing</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member; Developing rights and responsibilities with the local community and providing equal opportunities and celebrating diversity (Procurement – Practice)</p> <p>DLES - Finance</p> <p>DCS - Corporate Procurement Officer</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>

<p>Assembly: 7.7.04</p>	<p>Petition - Stanhope Road Traffic Issues (DLES)</p> <p>The Petition is asking the Council to provide speed restrictions</p> <p>The Executive will be asked to agree the recommendations following the investigations made by Officers and discussions held in accordance with Article Two (paragraph 16) of the Constitution</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member for Cleaner, Greener, Safer</p> <p>Ward Members: Cllrs Mrs Bruce, Mrs Cridland, Fairbrass, Kallar, Osborn and Mrs Osborn</p> <p>DLES - Finance</p> <p>External:</p> <p>Lead Petitioner</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution)</p>	<p>Heath; Valence;</p>
<p>Executive: 20.7.04</p>	<p>Progress on the Reorganisation of the Leisure and Environmental Services Department (DLES)</p> <p>The Executive will be asked to note the progress made since agreeing to the proposals to refocus the Leisure and Environmental Services Department</p> <p><i>None.</i></p>	<p>Internal:</p> <p>LESD Human Resources</p>	<p>Meetings and circulation of draft report</p>	<p>Not Applicable</p>

<p>Executive: 20.7.04</p>	<p>Disposal Programme (DLES)</p> <p>To report the current position regarding the planned disposal (non-housing) programme and the effect on the Capital Programme</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member; Deputy Leaders' Portfolio</p> <p>The Management Team</p> <p>Appropriate Heads of Services in land holding departments</p>	<p>Circulation of draft report</p>	<p>All Wards</p>
<p>Executive: 20.7.04</p>	<p>Barking Rugby Club, Goresbrook Road and Land off Goresbrook Road : Financial (DLES)</p> <p>Land in Goresbrook Road is presently unused and has been reviewed as a potential site for the Council's disposal programme. Advice from Planning Officers has made it very unlikely that a sale for residential development would be likely</p> <p>The adjoining rugby club has asked that they be allowed to use the land for training and junior matches. The report explores the issues regarding this proposal and recommends terms upon which such a use may be approved</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member for Raising general pride in the Borough</p> <p>Ward Members: Cllrs Barns, Huggins, Miles, Porter, Mrs Rawlinson and Thomas</p> <p>DLES DLES - Leisure and Community DLES - Finance</p> <p>DCS - Legal Services</p>	<p>Circulation of draft report</p>	<p>Goresbrook; Thames;</p>

<p>Executive: 20.7.04</p>	<p>Alcohol Advisory Service (DLES)</p> <p>As required by Executive Minute 432, 29 April 2003, the Executive will be asked to agree</p> <ul style="list-style-type: none"> • Suitable alternative locations for the Alcohol Advisory Service • The reasons for future support of the service <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member; Deputy Leaders' Portfolio DLES DSS DEAL</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
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<p>Executive: 20.7.04</p>	<p>Waste and Recycling Performance 2003 / 2004 and Proposed Future Initiatives to Comply with DEFRA Proposals 2004 / 2007 (DLES)</p> <p>This report covers the current performance in Environmental Management and endeavours to offer a vision for LBBD to aspire to in these areas</p> <p>The Executive will be asked to</p> <ul style="list-style-type: none"> • consider the performance of the recycling initiatives initiated in 2003 • consider future initiatives, measures and systems both Borough-wide and internal to boost the Council's 'Reduce, Reuse and Recycle' performance. Set out the likely costs of meeting Government requirements over the medium-term to achieve our Statutory recycling and bio-waste reduction targets and • agree the strategy to meet the Council's Cleaner Greener Safer Community Priorities in the waste area <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member for Cleaner, Greener, Safer</p> <p>DLES - Finance DLES - Planning DLES - Highways and Traffic DLES - Transport and Waste</p> <p>External:</p> <p>ELWA Shanks Waste Services Ltd</p>	<p>Meetings and correspondence</p> <p>Circulation of draft report</p>	<p>All Wards</p>
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<p>Executive: 20.7.04</p>	<p>City Farm (DLES)</p> <p>This issue involves potential long-term financial commitment and risks for the Council, for which finance has not been set aside. The Executive will be asked to decide on the Council's position and potential financial commitment</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DCS - Legal Services</p> <p>DLES - Finance</p>	<p>Circulation of draft report</p>	<p>Thames</p>
<p>Executive: 27.7.04</p>	<p>Chadwell Heath Cemetery Extension - Tenders (DLES)</p> <p>The Executive will be asked to agree the award of the contract for the works to develop The Field site north of Chadwell Heath Cemetery as a cemetery extension</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member; Raising General Pride in the Borough</p> <p>DLES - Finance</p>	<p>Circulation of draft report</p>	<p>Chadwell Heath</p>
<p>Assembly: 25.8.04</p>	<p>Petition: regarding Excess Traffic in Rosedale & Campsey Road (DLES)</p> <p>The Petition is asking the Council</p> <p>To agree the recommendations following the investigations made by Officers and discussions held in accordance with Article Two (paragraph 16 of the Constitution)</p> <p><i>None.</i></p>	<p>External:</p> <p>Lead Petitioner</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution.)</p>	<p>Eastbury</p>

<p>Executive: 7.9.04</p>	<p>Barking Football Club Lease (DLES)</p> <p>To report on the result of negotiations and the proposals for the wall and protection of the trees</p> <p>The Executive will be asked to agree the alternative proposals and new lease terms</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member; Deputy Leaders' Portfolio; Lead Member; Raising Pride in the Borough</p> <p>Legal Services</p> <p>DLES - Property Services DLES - Finance</p> <p>DCS - Democratic and Electoral Services Manager</p>	<p>Circulation of draft report</p>	<p>Mayesbrook</p>
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<p>Executive: 28.9.04</p>	<p>Climate Change Strategy (DLES)</p> <p>The Executive will be asked to agree the draft Climate Change Strategy, which deals with the reduction of Greenhouse gases by 2010 in line with Central Government Policy, for London Borough of Barking and Dagenham</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Overall consultation on principle design and layouts</p> <p>DHH - Health and Consumer Services</p> <p>DLES - Technical and Operational Services</p> <p>All other departments represented via the Environmental Sustainability Steering Group</p> <p>External:</p> <p>ADSM (Engineering Sustainability Consultancy) working with the Council on the development of the draft strategy</p>	<p>The strategy document sets out the framework for consultation within the local community, Council departments and specialist interest groups</p>	<p>All Wards</p>
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APPENDIX A

MEMBERS OF THE COUNCIL

All 51 Councillors are Members of the Assembly. Councillors marked with an asterisk (*) are also Members of the Executive.

Councillor Alexander*
Councillor Ms Baker
Councillor Barns
Councillor Best
Councillor Mrs Blake
Councillor Mrs Bradley
Councillor Bramley*
Councillor Mrs Bruce
Councillor Mrs Challis
Councillor Clark
Councillor H. Collins*
Councillor L. Collins
Councillor Mrs Conyard
Councillor Cook
Councillor Cooper
Councillor Mrs Cooper
Councillor Mrs Cridland
Councillor Curtis
Councillor Dale
Councillor Davis
Councillor Denyer
Councillor Fairbrass*
Councillor Fani
Councillor Mrs Flint
Councillor Geddes*

Councillor Gibbs
Councillor Huggins
Councillor Mrs Hunt
Councillor Jamu
Councillor Jones
Councillor Justice
Councillor Kallar*
Councillor Little
Councillor McCarthy*
Councillor McKenzie*
Councillor Miles
Councillor O'Brien
Councillor Osborn
Councillor Mrs Osborn
Councillor Parkin
Councillor Porter
Councillor Mrs Rawlinson
Councillor Mrs Rush
Councillor Smith*
Councillor Thomas
Councillor Mrs Twomey
Councillor Wade*
Councillor Wainwright
Councillor Waker
Councillor Mrs West